

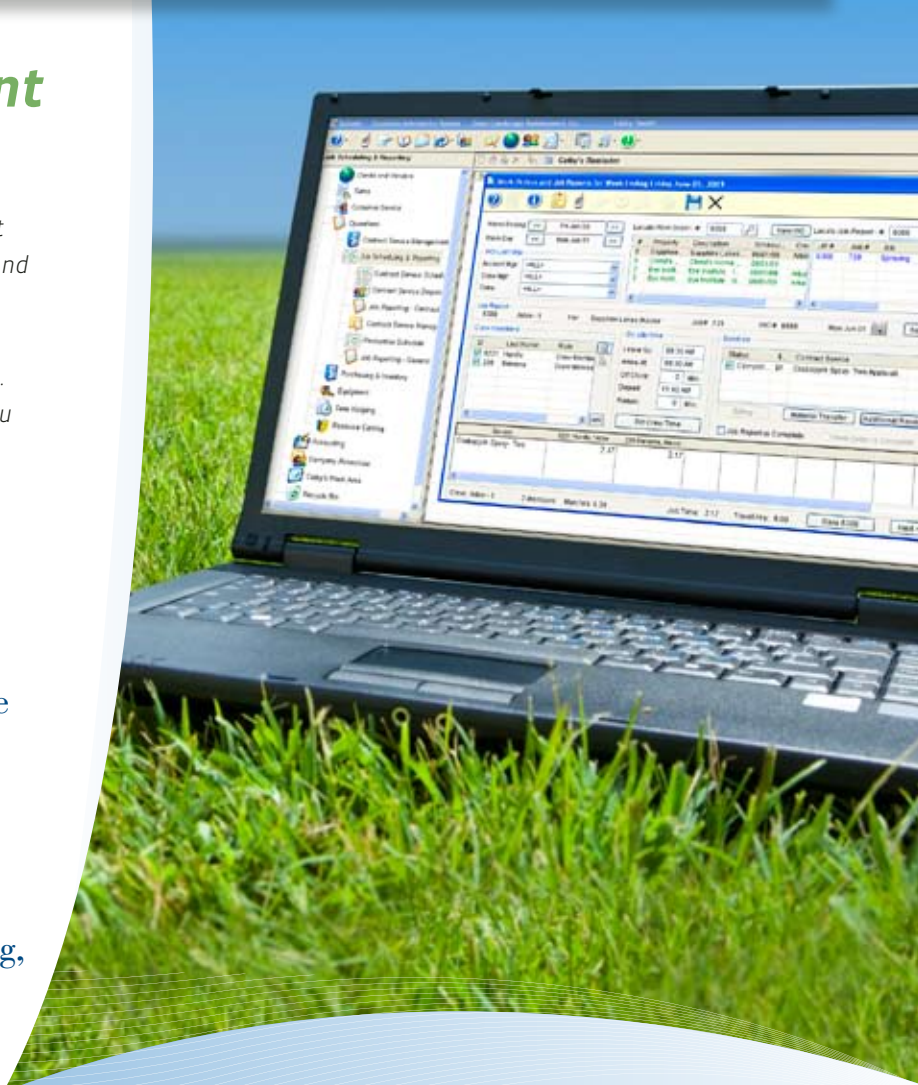
Definity[®] Corporate Information System

Definity Software's CIS application is a proven solution that will bring you closer to your customers and the bottom line. Integrated estimating and sales, operations, accounting, fleet management and more, CIS delivers the enterprise-wide operational efficiency that lets you truly focus on your business. Designed especially for specialty contracting, design/build, maintenance, and service companies — Definity CIS is the solution to your business system needs.

Financial Management & Accounting

CIS offers a comprehensive financial management solution that will simplify your office operations and bring you closer to the bottom line. Customizable workflow ensures timely and accurate exchanges between operations and accounting departments. In-depth reporting and analysis tool guarantee you have the information you need, when you need it.

- > Streamline and automate your accounting processes with definable workflow
- > Make better decisions with real-time access to key information
- > Share information using Microsoft Outlook[®], Excel[®] and Access[®]
- > Gain insight with powerful budgeting, analysis and reporting tools



Targeted accounting solutions to simplify your office operations and bring you closer to the bottom line.

- >> *Manage your way with Flexible G/L and analysis categories customizable to fit your business needs.*
- >> *Generate timely invoices processing billing information generated by operational activity.*
- >> *Use document management to scan and attach source documents in PDF, Word or other file formats.*
- >> *Quickly reconcile bank statements via download from your banking institution.*
- >> *Setup and manage multiple tax jurisdictions.*

Accounting System

- Full featured General Ledger system.
- Flexible G/L with multiple analysis categories such as Branch, Division or Service Line.
- Comprehensive budget creation and tracking.
- On-line Tax, Payroll and Banking submissions and downloads – direct deposits, W2, bank account reconciliation, and more.
- Automated Billing – multiple types and billing cycles.
- Multiple Sales and Use tax jurisdictions.
- Attach scanned documents to source transaction entries; reduce paper storage and improve audit capabilities.
- Complete integration with operational transactions; improve staff efficiency and accuracy.
- Integrate with Microsoft Office applications such as Excel and Outlook
- Financial Reporting – comprehensive suite of financial management and accounting reports including financial statements, budget analysis, transaction registers and more.
- Fully customizable workflow capabilities provide for automatic routing of transactions.

General Ledger and Journal

- Complete transaction drill-in and audit capability – drill through to source transaction with complete visibility and access to related transactions.
- Recurring and auto-reversing Journal entries – automate standard recurring and reversing entries.
- Template Journal Entries – create templates that can be used repeatedly as required.
- Flexible Period Closing – administrative ability to re-open at any time as required.
- General Journal, Checkbook, and Credit Card registers.

Accounts Receivable

- Invoicing – flexible automated and manual billing for Installment, Per Occurrence, Progress, T&M and other job related styles. Delivery via email in addition to printed copies.
- Cash Receipts – record Check, Credit Card, EFT and Cash payments; batch directly to Bank Deposit; work with Check 21 system to scan and attach check to cash receipt form.
- Bank Deposits – print deposit form; batch total for cash receipts; separate office responsibilities for improved accounting controls.
- Customer Credits – debit any account; apply to any outstanding invoice.

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- Retainage Receivable – track retainage separately; move A/R to a long term receivable account.
- Comprehensive printing and reporting – multiple invoice and statement style, per period or date ending A/R aging reports, and all transaction registers.

Accounts Payable

- Vendor Invoice – record payables, associate with Purchase Orders with complete access to receiving and status information, scan and attach source document
- Cash disbursement – create A/P and miscellaneous payments via Check, Credit Card, or EFT.
- Vendor Credits – credit any account; apply to any outstanding invoice; can be cleared via Cash Receipts if refund is issued.
- Vendor Prepaid – auto-create via Cash disbursements; apply to any outstanding invoice; can be cleared via Cash Receipts if refund is issued.
- Backcharges – charge subcontractors or other suppliers for material defects, non-performance or warranty issues; apply to any outstanding invoice.
- Comprehensive printing and reporting – multiple check printing styles, per period or date ending A/P aging reports, and all transaction registers.